

**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date: 07 /07/2018

All the IQAC members are hereby informed that the first meeting of IQAC in the academic year 2018-19 will be held on Tuesday 10th July 2018 at 11.45 a.m. in the IQAC room. All the IQAC members are requested to attend the meeting.





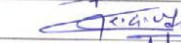
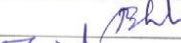







**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon





Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara



Agenda:-

- To Confirm the minutes of the previous meeting.
- To prepare the academic Calendar for the year 18-19.
- To analyze college result.
- To submit the AQAR for the year 2017-18 to the NAAC Bangalore.
- To update the SSR for 3rd Cycle of NAAC.
- To invite resource person for providing guidelines for preparation of 3rd Cycle of NAAC.
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Nimase H. G.	Member, Teacher Representative	
4	Shri. Mali S.A.	Member, Teacher Representative	
5	Shri. Gadhav K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	

13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

Minutes

The minutes of the first meeting of all the IQAC members in the academic year 2018-19 was held on Tuesday 10th July 2018 at 11.45 a.m. in the IQAC room. The following business was done in the meeting.

Members Present-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Dr. Kamble B. B.	Member, Teacher Representative	
4	Shri. Mali S.A.	Member, Teacher Representative	
5	Shri. Gadhave K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Smt. Bagwan N. A.	IQAC Coordinator	

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To prepare Academic calendar:-**

Resolution:- It was decided to prepare Academic calendar, taking in to account birth & death anniversaries of national leaders, guest lectures, and other Academic programs,

➤ **To analyze college result.**

It was resolved to analyze the subject wise result of all classes as per RQMS (Rayat Quality Management System) pattern and submit it to Rayat Shikshan Sanstha, Satara.

➤ **To submit the AQAR for the year 2017-18 to the NAAC Bangalore.**

Resolution:- It was decided to prepare and submit the AQAR for the year 2017-18 to the NAAC before 30th September, 2018

➤ **To update the SSR for 3rd Cycle of NAAC.**

It was resolved to make the correction in the SSR which were suggested by the parent institution and update the same.

➤ **To invite resource person for providing guidelines for preparation of 3rd Cycle of NAAC.**

It was resolved to invite as resource person to provide guidance on preparation for 3rd Cycle of NAAC.

As no other issue was raised, meeting ended with vote of thanks to the chairman.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Action Taken Report

- Annual Academic Calendar of the college was prepared for the year 2018-19.
- The result of the college was analyzed as per the format of RQMS (Rayat Quality Management System) and submitted to Rayat Shikshan Sanstha, Satara.
- Internal Quality Assurance Report of the college for the year 2017-18 was prepared and submitted to NAAC Bangaluru in time.
- Correction was done in Self-study Report as per the guidelines and suggestions of the Management.
- Lecture of Prin. Dr. Rajendra More, R. R. Patil Mahavidyalaya, Sawalji was organized to provide guidance for preparation for 3rd Cycle of NAAC.


COORDINATOR
IQAC

Arts and Commerce College, Pusegaon


Principal

Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date: 12/10/2018

All the IQAC members are hereby informed that the second meeting of IQAC in the academic year 2018-19 will be held on Monday 15th October 2018 at 12.15 p.m. in the IQAC room. All the IQAC members are requested to attend the meeting.












COORDINATOR
IQAC
Arts and Commerce College, Pusegaon





Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav, Dist. Satara



Agenda:-

- To confirm the minutes of the previous meeting.
- To conduct the preliminary examination in the last week of October.
- To prepare the dynamic website of the college.
- To organize National Seminar of History.
- To purchase the computers and printers.
- To visit the newly accredited nearby college of our Sanstha.
- Any other subject with the permission of the chairman

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Dr. Kamble B. B.	Member, Teacher Representative	
4	Prof. Smt. Bagwan N. A.	Member, Teacher Representative	
5	Shri. Gadhve K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	

13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Mali S. A.	IQAC Coordinator	

Minutes

The minutes of the second meeting of all the IQAC members in the academic year 2018-19 was held on Monday 15th October 2018 at 12.15 p.m. in the IQAC room. The following business was done in the meeting.

Members Present-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Kamble B. B.	Member, Teacher Representative	
4	Prof. Smt. Bagwan N. A.	Member, Teacher Representative	
5	Shri. Gadhave K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Mali S. A.	IQAC Coordinator	

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To conduct the preliminary examination in the last week of October.**

It was decided to conduct preliminary examination of Semester I, III and V in the last week of October. All the faculty members were informed to submit the Question Papers as per the university format to Examination Committee.

➤ **To prepare the dynamic website of the college.**

It was decided to design dynamic website of the college. It was also decided to collect all necessary documents and information for website and submit it to Yashwantrao Chavan Institute of Science, Satara as Hon. Prin. Dr. Kanade has shown willingness to design dynamic website of our college free of cost.

➤ **To organize National seminar of History.**

Committees were formed for conducting National seminar of History in the month of December.

➤ **To purchase the computers and printers.**

It was resolved to purchase computers and printers.

➤ **To organize National Conference of History.**

Committees were formed for conducting National Conference of History in the month of February.

➤ **To visit the newly accredited nearby college of our Sanstha.**

It was resolved to visit Sou Manglatai Ramchandra Jagtap Mahila Mahavidyaya, Umbrj which was recently accredited by NAAC and do necessary correspondence for that.

As there was no other issue to be discussed the meeting ended by Prof. Mali S. A. expressing vote of thanks to the Chairman.


COORDINATOR
IQAC

Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College.
Pusegaon, Tal. Khatav Dist. Satara

Action Taken Report

- Preliminary Examination was held in the last week of October.
- All necessary documents and information for website were collected and submitted to the Principal, Yashwantrao Chavan Institute of Science, Satara for designing Dynamic website of the college as the Principal as Hon. Prin. Dr. Kanade has shown willingness to design dynamic website of our college free of cost.
- National Seminar of History on Constructive Work of Mahatma Gandhi and Padmabhushan Karmaveer Bhaurao Patil was organized on 6th and 7th December 2018.
- Computers and printers were purchased for the use of ICT in teaching-learning.
- National Conference of History on Maharashtra Society and Culture: Past and Present was organized on 9th and 10th February, 2019.
- Entire faculty along with the Principal visited recently accredited college i. e. Sou. Manglatai Ramchandra Jagtap Mahila Mahavidyalaya, Umbraj to get the guidelines for 3rd Cycle of NAAC.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara

**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell
Notice**

Date: 11/03/2019

All IQAC members are hereby informed that the fourth meeting of IQAC in the academic year 2018-19 will be held on Wednesday 13th January 2019 at 12.30 p.m. in the IQAC room. All the IQAC members are requested to attend the meeting.






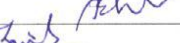





**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon









Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara

Agenda:-

- To Confirm the minutes of the previous meeting.
- To conduct the preliminary examination.
- To visit the NAAC accredited nearby college.
- To make preparation for Academic and Administrative Audit.
- To collect and analyze all the feedback forms from stakeholders.
- To prepare the perspective plan of the college for next academic year.
- To collect PBAS forms of all faculty members.
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Kamble B. B.	Member, Teacher Representative	
4	Prof. Smt. Bagwan N. A.	Member, Teacher Representative	
5	Shri. Gadhave K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	

11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Mali S. A.	IQAC Coordinator	

Minutes

The minutes of the fourth meeting of all the IQAC members in the academic year 2018-19 was held on Wednesday 13th January 2019 at 12.30 p.m. in the IQAC room. The following business was done in the meeting.

Members Present-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin.Dr. Kamble S.M.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Prof. Kamble B. B.	Member, Teacher Representative	
4	Prof. Smt. Bagwan N. A.	Member, Teacher Representative	
5	Shri. Gadhav K. G.	Member, Teacher Representative	
6	Dr. Bhosale R.P.	Member, Teacher Representative	
7	Shri. Katte A.P	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Jadhav Rajashri Shivaji (B.A.II)	Member, Student Representative	
15	Prof. Mali S. A.	IQAC Coordinator	

➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To conduct the preliminary examination.**

It was decided to conduct preliminary examination from 15th March 2019. The responsibility of conducting examination was shouldered to Prof. Dr. R. P. Bhosale, the chairman of the Examination Committee.

➤ **To make preparation for Academic and Administrative Audit.**

It was decided to prepare required documents for Academic and Administrative Audit which would be conducted in first week of April by Rayat Shikshan Sanstha, Satara.

➤ **To visit the NAAC accredited nearby college.**

Head of the institution suggested to visit Sharadchadra Pawar Mahavidyalaya, Lonand which was recently accredited by NAAC.

➤ **To collect and analyze all the feedback forms from stakeholders.**

It was decided to collect all types of feedback forms from all stakeholders. The responsibility of collecting and analyzing the feedback forms was given to Prof. Smt. N. A. Bagwan, the chairman, Feedback Committee.

➤ **To prepare the perspective plan of the college for next academic year.**

It was resolved to shoulder the responsibility of preparing the perspective the plan of the college to Prof. S. A. Mali, Coordinator, IQAC and all other members of IQAC

➤ **To collect PBAS forms of all faculty members.**

It was suggested to all faculty members to fill up their PBAS forms and submit to the IQAC.

As there was no other issue to be discussed the meeting ended by Prof. Mali S. A. expressing vote of thanks to the Chairman.


COORDINATOR
IQAC

Arts and Commerce College, Pusegaon


Principal

Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara



Action Taken Report

- Preliminary Examination was conducted from 15th March 2019 and results were declared.
- Required documents were prepared for Academic and Administrative Audit and It was done by AAA committee appointed by Rayat Shikshan Sanstha, Satara.
- Faculty members along with the Principal visited Sharadchadra Pawar Mahavidyalaya, Lonand which was recently accredited by NAAC.
- Feedback forms of the stakeholders were collected and analyzed by the Feedback Committee and action was taken.
- The perspective plan of the college for next academic year was prepared.
- Entire faculty filled their PBAS/Self-Appraisal forms and submitted to NAAC Coordinator.


COORDINATOR
IQAC
Arts and Commerce College, Pusegaon




Principal
Art's & Commerce College,
Pusegaon, Tal. Khatav Dist. Satara